



eftquebec@gmail.com

www.eftqc.com

Policies

In order to prepare properly for the event you have just registered to, we ask that you read the information contained in the attached document, which can also be accessed at any time on our website using the following link: www.eftqc.com/fr/policies

Registration deadline: Please note that you have up to one (1) week before the date of an event to register. After this time, it will no longer be possible to register in order to allow us to complete the administrative details. Thank you for your understanding.

Cancellation policy: You have up to two (2) weeks before an event to withdraw your participation and obtain a refund. Please note that a 15% administrative fee will be retained and that a refund will not be issued for any minimum amount of \$10 or less. Due to fixed fees and contractual obligations, it will not be possible to issue a refund within one week of an event.

In the occurrence that the minimum number of registrations required to hold a training is not met, we reserve the right to cancel or postpone the event. In this case, a full refund will be issued.

Equity rate: Equity rate is designed to encourage participation from students and members of underrepresented communities in order to make our events more accessible and inclusive. We are committed to offering an equity rate on our more expensive events such as trainings. If you identify as being a member from an underrepresented community and would like to benefit from the discounted rate, please select the appropriate option on the registration form or contact us with any questions.

Confidentiality & Commitment

When you participate in a clinical event organized by EFT Quebec (e.g., Video & Popcorn, Lunch & Learn, Externship, Core skills, or EFIT training), we ask that you commit to taking the necessary actions to respect and protect the confidentiality of the clients featured in the video clips. Furthermore, if you think you recognize the names or characteristics of

the couples in question, we ask that you leave the event and send an email to the organizers to notify them.

For activities that take place online specifically, we ask that you commit to not recording any part of the training in any format (i.e. audio, video or visual). We also ask that you ensure that no one else can see your screen or hear the training. In addition, if there is a live session, we ask that you wear headphones or earbuds and ensure that you are alone during the viewing.

Risks

Some of our trainings include role plays. Although participants are not required to use their own experiences in embodying fictional characters, the role plays are experiential and can trigger participants' own emotional baggage. By participating in our trainings, participants understand that the material may generate vulnerable emotions and they agree to hold harmless EFT Quebec and all presenters, trainers, role play helpers, and administrators from any and all claims, actions and judgments, including any and all costs of defense and attorney's fees that may be incurred in such defense.

On behalf of the entire EFT Quebec leadership team, we thank you for your encouragement and interest in our activities! We look forward to welcoming you to one of our events soon!